

Landrum Area Fire and Rescue District

Meeting of The Commission Minutes: August 17, 2015
6:00pm at Landrum City Hall

In Attendance:

Commissioners: Pam Hilsman, Chairperson, Scott Owens, Vice Chairperson, JR Jackson, Secretary/Treasurer, Christopher Chestnut, and Bart Winkler

Others Present: Warren Ashmore, Danny Jones, Calem Upton, Caitlin Martin, Jack Davis, Blake Smyth, and Eddie McNeil

Proceedings:

Invocation was given by Caitlin Martin.

Pledge of Allegiance was led by Pam Hilsman.

In accordance with South Carolina legal requirements, meeting notification was posted on the Landrum Area Fire and Rescue door. Meeting notification was also posted on the door of Landrum City Hall and the City of Landrum's website.

Minutes of the previous meeting on August 10, 2015 were read and approved.

Caitlin Martin presented an update on the topics concerning the transition of assets and liabilities from the City of Landrum's control to the Landrum Area Fire and Rescue District. Updates were given on the Verizon Wireless data plan, fuel purchasing program, First Citizens Bank & Trust checking and banking accounts, and the transfer of physical assets and real property. The transfer of the real property requires the City of Landrum to have two public hearings before the transaction can take place. The first public hearing will take place at the City of Landrum's next council meeting.

Discussion took place on a plot of land for sale across from the Landrum Area Fire and Rescue District station at 420 N. Shamrock Ave. Further discussion was tabled to the next meeting.

Chief Warren Ashmore presented a spreadsheet to The Commission including a list of the members of the Landrum Area Fire and Rescue District and the fire/rescue courses they have completed.

Discussion took place on the DHEC SC Approved Skills by Certification Level. Discussion was mainly focused on the level of medical care that EMR and EMT certifications could administer.

Discussion took place on automatic and mutual aid agreements set up with other fire departments and SPDs in the area.

MOTION to hire Margaret McGee as the attorney for the Landrum Area Fire and Rescue District was made by Bart Winkler and seconded by Scott Owens, unanimous.

Blake Smyth, CPA, the newly hired accountant of the district, gave a self introduction.

Discussion took place on the cost of providing insurance benefits to full time positions. Further discussion was tabled until more quotes were gathered from insurance providers.

Discussion took place on the Fire Chief Job description that will be used as a guide to evaluate applicants and hire the Fire Chief of the Landrum Area Fire and Rescue District. Discussion included the required minimum qualifications, desired qualifications, special requirements, physical demands, work environment, and essential duties and responsibilities of the Fire Chief position. Jack Davis, Commissioner of Cherokee Springs Fire Department, Eddie McNeil, Chief of Campobello Fire Department, and Blake Smyth, CPA provided public discussion on the topic of the Fire Chief Job description to be used as a guide to evaluate applicants and hire the Fire Chief of the Landrum Area Fire and Rescue District. Further discussion on the Fire Chief Job description was tabled to the next meeting.

Set next meeting for August 24, 2015 at 6:00pm at the Landrum Area Fire and Rescue District station.

MOTION to Adjourn at 9:40pm was made by Scott Owens and seconded by Bart Winkler, unanimous.

Submitted by

JR Jackson