

Landrum Area Fire and Rescue District

Meeting of The Commission Minutes: September 28, 2015
6:00pm at the Landrum Area Fire and Rescue District Station

In Attendance:

Commissioners: Pam Hilsman, Chairperson, JR Jackson, Secretary/Treasurer, Christopher Chestnut, and Bart Winkler

Others Present: Warren Ashmore, Calem Upton, Blake Smyth, Margaret McGee, Taft Matney, Larry Pope, Bob Briggs, and Ben Pace

Commissioners Not in Attendance:

Scott Owens, Vice Chairperson, Reason: Out of Town

Proceedings:

Invocation was given by Warren Ashmore.

Pledge of Allegiance was led by Pam Hilsman.

In accordance with South Carolina legal requirements, meeting notification was posted on the Landrum Area Fire and Rescue door.

Minutes of the previous meeting on September 14, 2015 were read and approved with amendments.

Bob Briggs, Mayor of the City of Landrum, gave an update on the progress of the transfer of assets from the City of Landrum's possession to Landrum Area Fire and Rescue District, which is set to take place on October 1, 2015.

Discussion took place on the Resolution, Deed, Bill of Sale, and Intergovernmental Agreement concerning the transfer assets from the City of Landrum's possession to Landrum Area Fire and Rescue District. Margaret McGee presented to the Commissioners a memorandum of expenses that the City of Landrum had paid to help create the Landrum Area Fire and Rescue District SPD along with the payoff of the "2008 Lease Purchase Agreement" for two of the fire engines that will become property of the Landrum Area Fire and Rescue District on October 1, 2015. The memorandum totaled \$157,380.63 and is to be repaid to the City of Landrum in four annual payments of \$39,590.68.

MOTION to accept the Resolution and attached documents and to authorize the Chairperson and Secretary/Treasurer to sign and seal the documents authorizing the transfer of certain assets and liabilities from the City of Landrum to the Landrum Area Fire and Rescue District was made by JR Jackson and seconded by Bart Winkler, unanimous.

MOTION to accept and put into place the Purchasing and Procurement Policy was made by Bart Winkler and seconded by Christopher Chestnut, unanimous.

Warren Ashmore presented the Chief's Report for the month of September 2015.

Taft Matney gave an update on the status of the Landrum Area Fire and Rescue District website and public notice campaign.

MOTION to apply for a credit card with a \$20,000 credit limit and with the cardholder to be the chief was made by Christopher Chestnut and seconded by Bart Winkler, unanimous.

Discussion took place on the benefits to be offered to full time employees. Further discussion on the topic was tabled.

Pam Hilsman called the meeting recess at 7:30pm. The meeting resumed order at 7:41pm.

MOTION to enter into executive session to receive legal advice relating to matters covered by the attorney-client privilege, specifically the posting for the chief's position was made by Christopher Chestnut and seconded by Bart Winkler, unanimous.

MOTION to end executive session was made by Bart Winkler and seconded by Christopher Chestnut, unanimous. No decisions were made and no votes were taken during executive session.

MOTION to have the Secretary/Treasurer take over the postings for the chief's position and to rent a post office box for The Commission was made by Christopher Chestnut and seconded by Bart Winkler, unanimous.

Set next meeting for October 26, 2015 at 6:00pm at the Landrum Area Fire and Rescue District station.

MOTION to adjourn at 8:41pm was made by JR Jackson and seconded by Christopher Chestnut, unanimous.

Submitted by

JR Jackson