



**Landrum Fire & Rescue District Meeting
Monday, November 28th, 2022, 6:00 p.m.
Location: The LAFRD Station
200 N. Trade Ave
Landrum, SC 29356**

In Attendance:

Commissioners: Pam Hilsman, JR Jackson, and Tiffany Freel
Others Present: Taft Matney, Warren Ashmore, Calem Upton
Not Present: Scott Owens, Joe Brown

- I. Invocation was given by Warren Ashmore.**
- II. Pledge of Allegiance – Led by Pam Hilsman**
- III. In accordance with South Carolina legal requirements, meeting notification was posted on the Landrum Fire and Rescue door and website (landrumfire.com).**
- IV. Consideration and Action on Meeting Minutes**
 - a. Approval to Amend date on the October 17th Special- Called Meeting Minutes LAFRD Commission Meeting**
 - i. MOTION: Commissioner JR Jackson made a motion to approve the minutes with the amendment. Commissioner Tiffany Freel seconded the motion, which carried unanimously 3 to 0.**
 - b. Approval of the Minutes for October Regular Meeting Minutes and November 17th Special- Called LAFRD Commission Meetings**
 - i. MOTION: Commissioner JR Jackson made a motion to approve the minutes. Commissioner Tiffany Freel seconded the motion, which carried unanimously 3 to 0.**
- V. Public Comment- None**
- VI. Treasurer's Report - The Treasurer's Report for the month of September 2022 was presented.**
 - a. MOTION: Commissioner Tiffany Freel made a motion to approve the treasurer's report. Commissioner JR Jackson seconded the motion, which carried unanimously 3 to 0.**

- VII. Fire Chief's Report-** *Warren Ashmore presented his Fire Chief's Report for the month.*
- VIII. Legislative Update-** *House starts session next week. Opioid grant request deadline is Jan. 15th.*
- IX. Executive Session (6:43 PM)**
- a. MOTION: Commissioner JR Jackson** *made a motion to go to Executive Session pursuant to Section 30-4-70(a)(1) of the Code of Laws of South Carolina for the purpose of discussing compensation of an employee or employees and Section 30-4-70(a)(2) for the purpose of discussing a proposed contractual amendment regarding district general legal counsel services. Commissioner Tiffany Freel seconded the motion which carried unanimously 3 to 0.*
- X. Returned from Executive Session (7:03 PM)**
- a.** *No Decisions were made, and no votes were taken during Executive Session.*
- b. MOTION: Commissioner Tiffany Freel** *made a motion to adopt the year end salary adjustment and Christmas bonus recommended by Chief Ashmore. Commissioner JR Jackson seconded the motion which carried unanimously 3 to 0.*
- c. MOTION: Commissioner Tiffany Freel** *made a motion to amend our contract for general legal counsel services to be represented by Virginia Merck Dupont and authorize the commission chair or her designee to execute the contract. Commissioner JR Jackson seconded the motion which carried unanimously 3 to 0.*
- XI. Old Business**
- a. Substation on Fairwinds Road-** *Pinned on the Agenda*
- XII. New Business**
- a. Review of Annual Financial Audit**
- i. MOTION: Commissioner Tiffany Freel** *made a motion to adopt audit as presented. Commissioner JR Jackson seconded the motion which carried unanimously 3 to 0.*
- b. Consideration and Possible Action Relating to Adoption of New Personnel Manual-** *Pinned on the Agenda*
- c. Discussion and Decision Relating to Scheduling December Meeting**
- i. MOTION: Commissioner JR Jackson** *made a motion to reschedule December meeting to December 15th at 6 pm. Commissioner Tiffany Freel seconded the motion which carried unanimously 3 to 0.*

XIII. Public Comments- *none*

XIV. Commissioner's Comments- *none*

XV. Adjournment- Commissioner Tiffany Freel made a motion to adjourn the meeting. Commissioner JR Jackson seconded the motion, which carried unanimously 3 to 0. The Meeting Adjourned at 7:25 p.m.

Submitted by:

Tiffany Freel