



**Landrum Fire & Rescue District Meeting
Monday, December 15th, 2022, 6:00 p.m.
Location: The LAFRD Station
200 N. Trade Ave
Landrum, SC 29356**

In Attendance:

Commissioners: Pam Hilsman, JR Jackson, Scott Owens, Joe Brown and Tiffany Freel
Others Present: Taft Matney, Warren Ashmore, Ginny Dupont

- I. Invocation was given by Warren Ashmore.**
- II. Pledge of Allegiance – Led by Pam Hilsman**
- III. In accordance with South Carolina legal requirements, meeting notification was posted on the Landrum Fire and Rescue door, website (landrumfire.com), and Facebook.**
- IV. Consideration and Action on Meeting Minutes**
 - a. Approval of the Minutes for November’s Regular Meeting Minutes**
 - i. MOTION: Commissioner Joe Brown made a motion to approve the minutes with the correction of spelling on Legislative Report- “session” not “season.” Commissioner Scott Owens seconded the motion, which carried unanimously 5 to 0.**
- V. Public Comment- None**
- VI. Treasurer’s Report - The Treasurer’s Report for the month of December 2022 was presented.**
 - a. MOTION: Commissioner Scott Owens made a motion to approve the treasurer’s report. Commissioner Joe Brown seconded the motion, which carried unanimously 5 to 0.**
- VII. Fire Chief’s Report- Warren Ashmore presented his Fire Chief’s Report for the month.**
- VIII. Legislative Update- None**
- IX. Executive Session (6:45 PM)**

- a. **MOTION: Commissioner Joe Brown** made a motion to go to Executive Session. Commissioner Scott Owens seconded the motion which carried unanimously 5 to 0.

X. Returned from Executive Session (7:51 PM)

- a. No Decisions were made, and no votes were taken during Executive Session.
- b. **MOTION: Commissioner Tiffany Freel** made a motion to adopt financing for the new truck through Live Oak Bank under Option 3 based on the information initially provided to bond counsel, that we authorize the chair to execute the agreement, and that, if in the opinion of bond counsel the terms have materially changed since the initial presentation, a new term sheet can be submitted to the commission for review and additional approval. Commissioner Scott Owens seconded the motion which carried unanimously 5 to 0.

XI. Old Business

- a. **Substation on Fairwinds Road-** Pinned on the Agenda

XII. New Business

- a. **Consideration and Possible Action Relating to Adoption of New Personnel Manual-**
 - i. **MOTION: Commissioner Scott Owens** made a motion to adopt the personnel manual. Commissioner JR Jackson seconded the motion which carried unanimously 5 to 0.

XIII. Public Comments- none

XIV. Commissioner's Comments- none

- XV. Adjournment-** Commissioner Joe Brown made a motion to adjourn the meeting. Commissioner JR Jackson seconded the motion, which carried unanimously 5 to 0. The Meeting Adjourned at 7:54 p.m.

Submitted by:

Tiffany Freel