



**Landrum Fire & Rescue District Meeting  
Monday, September 25<sup>th</sup> 2023 6:00 p.m.  
Location: The LAFRD Station  
200 N. Trade Ave  
Landrum, SC 29356**

**In Attendance:**

Commissioners: Pam Hilsman, Scott Owens, Joe Brown, and Tiffany Freel  
Others Present: Warren Ashmore; Taft Matney, JJ Sauve

- I. Invocation was given by Warren Ashmore.**
- II. Pledge of Allegiance – Led by Pam Hilsman**
- III. In accordance with South Carolina legal requirements, meeting notification was posted on the Landrum Fire and Rescue door and website (landrumfire.com).**
- IV. MOTION: Commissioner Scott Owens** *moved to suspend the rules to move Morris Business Solutions presentation to the beginning of the agenda. Commissioner Joe Brown seconded the motion, which carried unanimously 4 to 0.*
- V. Morris Business Solutions- John Morris-** presented his company's information technology management services.
- VI. Approval of the Minutes of the August Meeting Minutes– Commissioner Joe Brown** *made a motion to approve the minutes with one correction of his last name on the Adjournment motion. Commissioner Scott Owens seconded the motion, which carried unanimously 4 to 0.*
- VII. Public Comment**
- VIII. Treasurer's Report - The Treasurer's Report for the month of September 2023 was** *presented.*
  - a. MOTION: Commissioner Joe Brown** *made a motion to approve the treasurer's report. Commissioner Scott Owens seconded the motion, which carried unanimously 4 to 0.*
- IX. Fire Chief's Report-** *Warren Ashmore presented his Fire Chief's Report for the month and Committee reports.*

- X. **Legislative Update-** *None currently*
- XI. **Old Business**
  - a. **Substation on Fairwinds Road-** *Pinned no update.*
  - b. **Truck Loan Update-** *Still moving along.*
- XII. **New Business**
  - a. **Morris Business Solutions-** *Reviewed the information John Morris presented.*
  - b. **Personnel Manual Form Updates-** *reviewed updated documents to support our policies and procedures manual.*
  - c. **Memorandum of Understanding with the State Guard**
    - i. **MOTION: Commissioner Tiffany Freel** *moved to authorize the chair and/or her designee to execute the memorandum of understanding by and between the Landrum Area Fire and Rescue District and the South Carolina State Guard relating to search and rescue aid. Commissioner Joe Brown seconded the motion, which carried unanimously 4 to 0.*
- XIII. **Financial Service Proposal-** *Reviewed potential financial service proposal.*
- XIV. **Public Comments**
- XV. **Commissioner's Closing Remarks**
- XVI. **Adjournment-** *Commissioner Joe Brown* made a motion to adjourn the meeting. *Commissioner Tiffany Freel seconded the motion, which carried unanimously 4 to 0. The Meeting Adjourned at 7:47 p.m.*

Submitted by:

*Tiffany Freel*