



**Landrum Fire & Rescue District Meeting
Monday, November 26th 2023 6:00 p.m.
Location: The LAFRD Station
200 N. Trade Ave
Landrum, SC 29356**

In Attendance:

Commissioners: Pam Hilsman, Scott Owens (via phone later in meeting), Joe Brown, and Tiffany Freel
Others Present: Warren Ashmore; Taft Matney, Robert Farmer

- I. Invocation was given by Warren Ashmore.**
- II. Pledge of Allegiance – Led by Pam Hilsman**
- III. In accordance with South Carolina legal requirements, meeting notification was posted on the Landrum Fire and Rescue door and website (landrumfire.com).**
- IV. Approval of the Minutes of the September Meeting Minutes– *Commissioner Joe Brown made a motion to approve the minutes. Commissioner Tiffany Freel seconded the motion, which carried unanimously 3 to 0.***
- V. Public Comment**
- VI. Treasurer’s Report - *The Treasurer’s Report for the month of November 2023 was presented.***
 - a. MOTION: *Commissioner Tiffany Freel made a motion to approve the treasurer’s report. Commissioner Joe Brown seconded the motion, which carried unanimously 3 to 0.***
- VII. Fire Chief’s Report- *Warren Ashmore presented his Fire Chief’s Report for the month and Committee reports.***
- VIII. Old Business**
 - a. Substation on Fairwinds Road- *Pinned no update.***
 - b. Truck Loan Update- *Final Stages.***
 - c. Morris Business Solutions Update- *Installation December 15th.***
 - d. Personnel Manual Form Updates- *Finished.***
- IX. New Business**

MOTION: *Commissioner Tiffany Freel made a motion to add accounting and financial services providers to New Business Section of the agenda for consideration and possible final action to be taken tonight. There is an exigent circumstance that requires immediate action because if the commission votes to change providers, that change would need to take place at the beginning of the new year, and notice would need to be provided to our current provider. Commissioner Joe Brown seconded the motion, which carried unanimously 3 to 0.*

a. Financial & Service Providers- *Current provider Misty Miller discussed change to JR Jackson.*

i. Motion: *Commissioner Tiffany Freel made a motion to authorize the Chair and/or her designee to terminate a contract with Misty Miller and negotiate and execute a 12-month contract- with a clause for 60-day termination- allowing JR Jackson to provide accounting and financial services to the district beginning January 1, 2024. Commissioner Joe Brown seconded the motion, which carried unanimously 4 to 0.*

b. December Meeting

i. Motion: *Commissioner Joe Brown made a motion to cancel the December meeting. Commissioner Scott Owens seconded the motion, which carried unanimously 4 to 0.*

X. Executive Session (7:21 PM)

a. MOTION: *Commissioner Joe Brown made a motion to go to Executive Session. Commissioner Tiffany Freel seconded the motion which carried unanimously 4 to 0.*

XI. Returned from Executive Session (7:38 PM)

a. No Decisions were made, and no votes were taken during Executive Session.

XII. Public Comments

XIII. Commissioner's Closing Remarks

a. Commissioner Joe Brown congratulated the new city council men and requested Warren look at the handicap parking spot at Hotspot.

XIV. Adjournment- *Commissioner Joe Brown made a motion to adjourn the meeting. Commissioner Tiffany Freel seconded the motion, which carried unanimously 4 to 0. The Meeting Adjourned at 7:41 p.m.*

Submitted by: *Tiffany Freel*