



**Landrum Fire & Rescue District Meeting  
Monday, November 24<sup>th</sup> 2025 6:00 p.m.  
Location: The LAFRD Station  
200 N. Trade Ave  
Landrum, SC 29356**

**In Attendance:**

Commissioners: Pam Hilsman, Joe Brown via phone, Scott Humphries and Tiffany Freel  
Others Present: Taft Matney, Warren Ashmore, and Carrie Cavanaugh

- I. Invocation was given by Warren Ashmore.**
- II. Pledge of Allegiance – Led by Pam Hilsman**
- III. In accordance with South Carolina legal requirements, meeting notification was posted on the Landrum Fire and Rescue door and website (landrumfire.com).**
- IV. Approval of October Meeting Minutes**
  - a. Regular Meeting Minutes-Commissioner Scott Humphries made a motion to approve the minutes for October. Commissioner Joe Brown seconded the motion, which carried unanimously 4 to 0.*
- V. MOTION: Commissioner Scott Humphries made a motion to suspend the rules to change the agenda and move the personnel manual discussion before the public comment period. Commissioner Joe Brown seconded the motion, which carried unanimously 4 to 0.**
- VI. Consideration and possible action on Personnel Manual-** Reviewing potential future personnel manual revisions for travel and safety policies with Carrie Cavanaugh from Find Great People.
- VII. Public Comment**
- VIII. Treasurer's Report -** *The Treasurer's Report for the month of October 2025 was presented.*
  - a. MOTION: Commissioner Scott Humphries made a motion to approve the October treasurer's report. Commissioner Tiffany Freel seconded the motion, which carried unanimously 4 to 0.*

- IX. Fire Chief's Report-** *Chief Warren Ashmore presented his Fire Chief's Report for the month and Committee reports.*
- X. Old Business**
- a. **Update on Future Expansion-** *Waiting on Eric Horton to finish up a few things and a few small updates on the drawings from the architectural firm.*
  - b. **Consideration and possible action on Personnel Manual-** *moved above Public Comment.*
  - c. **Update on Engine 17 Repairs-** *Good news is that it was a smaller repair than expected at only \$6,521.*
- XI. New Business**
- a. **Consideration and possible action regarding December Meeting**
    - i. **MOTION: Commissioner Tiffany Freel** *made a motion to cancel the December meeting. Commissioner Scott Humphries seconded the motion which carried unanimously 4 to 0.*
  - b. **Consideration and possible action for Engine 18**
- XII. Executive Session (7:07 PM)**
- a. **MOTION: Commissioner Joe Brown** *made a motion to go to Executive Session. Commissioner Scott Humphries seconded the motion which carried unanimously 3 to 0.*
- XIII. Returned from Executive Session (7:12 PM)**
- a. No Decisions were made, and no votes were taken during Executive Session.
- MOTION: Commissioner Tiffany Freel** *made a motion to authorize Chief Ashmore to sell Engine 18 as discussed in Executive Session. Commissioner Joe Brown seconded the motion which carried unanimously 4 to 0.*
- XIV. Public Comments**
- XV. Commissioner's Comments**
- XVI. Closing Remarks**
- XVII. Adjournment-** *Commissioner Tiffany Freel* made a motion to adjourn the meeting. *Commissioner Scott Humphries seconded the motion, which carried unanimously 4 to 0. The Meeting Adjourned at 7:14 p.m.*

Submitted by: *Tiffany Freel*