**Landrum Fire & Rescue District Meeting**
**Monday, July 27, 2026 -- 6:00 p.m.**
**Location: The LAFRD Station**
**200 N. Trade Ave -- Landrum, SC 29356**

**In Attendance:**

Commissioners: Pam Hilsman, Scott Humphries via phone, Scott Owens and Tiffany Freel
Others Present: Taft Matney, Chris Joseph, Mark Malsch, Pat Henderson and Warren Ashmore

I. **Invocation was given by Warren Ashmore.**

II. **Pledge of Allegiance – Led by Pam Hilsman**

III. **In accordance with South Carolina legal requirements, meeting notification was posted on the Landrum Fire and Rescue door and website (landrumfire.com).**

IV. **Approval of June Public Budget Hearing & Regular Meeting Minutes**
   a. **MOTION:** ***Commissioner Scott Owens made*** *a motion to approve the minutes for the public budget hearing & June regular meeting minutes. Commissioner Scott Humphries seconded the motion, which carried unanimously 4 to 0.*

V. **Public Comment**

VI. **Treasurer's Report –** *The Treasurer's Report for the month of June was presented.*
   a. **MOTION:** ***Commissioner Tiffany Freel*** *made a motion to approve the June treasurer's report. Commissioner* Scott Owens *seconded the motion, which carried unanimously 4 to 0.*

VII. **Fire Chief's Report-** *Chief Warren Ashmore presented his Fire Chief's Report for the month and Committee reports. He is changing formats.*

**VIII. Old Business**

a. **Update on Future Expansion-** *Coming along.*
b. **Consideration and possible action on Personnel Manual-** Received the finished draft. Everything is completed.
c. **Strategic Plan Updates-** Used the surveys from the staff and Chief's appraisal. It's a living document that will continue to be updated.
    i. **MOTION:** ***Commissioner Scott Humphries*** *made a motion to adopt the strategic plan, as presented, and authorized Chief Ashmore to implement the strategic plan on a department wide basis. Commissioner* Tiffany Freel *seconded the motion, which carried unanimously 4 to 0.*

**IX. New Business**

a. **Agreement with Audit Firm for FY2025-2026 Audit-**reviewed information on new audit firm.

**X. Executive Session (6:43 PM)**

a. **MOTION:** ***Commissioner Tiffany Freel*** *made a motion to go to Executive Session. Commissioner Scott Owens seconded the motion which carried unanimously 4 to 0.*

**XI. Returned from Executive Session (7:07 PM)**

a. No Decisions were made, and no votes were taken during Executive Session.
b. **MOTION:** ***Commissioner Tiffany Freel*** *made a motion to adopt a Tax Anticipation Note as discussed in executive session and authorize the chair and/or her designee to execute the note. Commissioner Scott Owens seconded the motion which carried unanimously 4 to 0.*
c. **MOTION:** ***Commissioner Tiffany Freel*** *made a motion to enter into a contract with Ashley Martin, as discussed in executive session, for financial and accounting services. Commissioner Scott Owens seconded the motion which carried unanimously 4 to 0.*

**XII. Public Comments**

***XIII.*** **Commissioner's Comments**

a. **Commissioner Scott Owens-** thanked the fire department for the great response to help his mother.

***XIV.*** **Closing Remarks**

**XV. Adjournment-** ***Commissioner Scott Owens*** made a motion to adjourn the meeting. *Commissioner Scott Humphries seconded the motion, which carried unanimously 4 to 0.* The Meeting Adjourned at 7:11 p.m.

**Submitted by:** *Tiffany Freel*