Landrum Fire & Rescue District Meeting
Monday, September 28, 2026 6:00 p.m.
Location: The LAFRD Station
200 N. Trade Ave
Landrum, SC 29356

In Attendance:

Commissioners: Pam Hilsman, Scott Humphries, and Tiffany Freel (remote)
Others Present: Taft Matney, Mark Malsch, and Warren Ashmore

I. **Invocation was given by Warren Ashmore.**

II. **Pledge of Allegiance – Led by Pam Hilsman**

III. **In accordance with South Carolina legal requirements, meeting notification was posted on the Landrum Fire and Rescue door and website (landrumfire.com).**

IV. **Approval of August Meeting Minutes**
   a. ***MOTION-Commissioner Scott Humphries made*** *a motion to approve the August 2026 minutes meeting minutes. Commissioner Tiffany Freel seconded the motion, which carried unanimously 3 to 0.*

V. **Public Comment** - None

VI. **Treasurer's Report –** *August financials were unavailable.*
   a. **MOTION:** *No action taken*

VII. **Fire Chief's Report-** *Chief Warren Ashmore presented his Fire Chief's Report for the month and Committee reports. Report included reporting on upcoming ISO changes. Committee Reports will be dispersed at a later date.*

VIII. **Old Business**
   a. **Update on Future Expansion-** *Coming along. Nearing completion.*
   b. **Strategic Plan Updates-** *Currently evaluating Standard Operating Procedures (SOPs), Job Descriptions, Sleep Time specifications, and pay.*
   c. *Established October 1, 2026 start date for new office manager.*

IX. New Business

a. **Bylaws Revision regarding Vice Chair-** *Legal Counsel drafted a revision to the responsibilities of the Vice Chair allowing their signature in place of the Treasurer's in the event the Treasurer is unable to sign required documentation*.
    i. **MOTION: *Commissioner Tiffany Freel*** *made a motion to amend the Bylaws accordingly. Commissioner Scott Humphries seconded the motion, which carried unanimously 3 to 0.*
b. **Risk Management Tools on District Bank Accounts-** *Further investigation required. Pam Hilsman, Chair, will gather more information for further consideration at next meeting.*

X. Executive Session (6:30 PM)

a. **MOTION: *Commissioner Scott Humphries*** *made a motion to go to Executive Session. Commissioner Tiffany Freel seconded the motion which carried unanimously 3 to 0.*

XI. Returned from Executive Session (6:43 PM)

a. *No Decisions were made, and no votes were taken during Executive Session.*

XII. Public Comments

XIII. **Commissioner's Comments**

XIV. **Closing Remarks**

XV. Adjournment- *Commissioner Scott Humphries* made a motion to adjourn the meeting. *Commissioner Tiffany Freel seconded the motion, which carried unanimously 3 to 0.* The Meeting Adjourned at 6:45 p.m.

Submitted by: *Pam Hilsman*